

**Carbondale Attendance Center/Santa Fe Trail Junior High  
Santa Fe Trail School District #434  
315 N Fourth St  
Carbondale, KS 66414**

To Whom It May Concern:

In accordance with Public Law 92-318 – Protection, of the Rights and Privacy of Parents and Students, I request that **all school records, test results, health records, psychological testing reports, and special education information** for:

Name of Student(s)	Grade	DOB
_____	_____	_____
_____	_____	_____
_____	_____	_____

To be transferred to CAC/SFTJH **from the following school:**

Name of School: \_\_\_\_\_

Street/PO Box: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

I do hereby agree to this transfer and give my permission for the transfer of the above records. Please send them to:

**USD434 - CAC/SFTJH  
315 N Fourth St  
Carbondale, KS 66414**

**Fax - (785) 836-7696**

Signature of Legal Guardian: \_\_\_\_\_

Date Signed: \_\_\_\_\_